

# NORTH DEVON CREMATORIUM JOINT COMMITTEE

5<sup>th</sup> July 2019

## REPORT OF TREASURER

### OUTTURN 2018/2019

#### 1. INTRODUCTION

1.1. This report presents the Outturn figures for the financial year 2018/19.

#### 2. RECOMMENDATION

2.1. It is recommended that the Outturn Report 2018/19 be noted.

2.2. It is recommended that the Reserves and Balances contained in 3.4 be approved.

#### 3. REPORT

3.1. A summary of the revenue expenditure and Income for the year is shown below together with the original budget and forecast as at 31<sup>st</sup> December. The actual for 2017/18 is also shown for information.

#### 3.2.

	2017/18 Actual £	2018/19 Original Budget £	2018/19 Forecast as at 31 <sup>st</sup> December £	2018/19 Actual £
Premises	204,801	210,200	217,165	225,975
Transport	772	1,000	764	695
Supplies & Services	178,009	181,810	161,738	157,387
Central Support & Employees	254,289	272,620	264,641	264,294
<b>Total Expenditure</b>	<b>637,871</b>	<b>665,630</b>	<b>644,308</b>	<b>648,351</b>
Fees & Charges	1,100,285	1,055,200	1,074,927	1,091,602
Sales	99,397	100,610	90,886	90,934
Interest	483	500	2,362	2,354
CAMEO*	7,771	7,000	6,344	6,344
Miscellaneous	132	0	305	1,161
<b>Total Income</b>	<b>1,208,068</b>	<b>1,163,310</b>	<b>1,174,824</b>	<b>1,192,395</b>
Cont Earmark Reserve	15,000	30,000	30,000	30,000
Cont Equipment Replacement	100,000	100,000	100,000	100,000
Distribution NDC	200,928	220,608	220,608	220,608
Distribution TDC	133,952	147,072	147,072	147,072
Additional Surplus	120,319	0	32,836	46,364

\* Crematoria Abatement of Mercury Emissions Organisation

There was capital expenditure of £229,205 during 2018/19.

- 3.3.** The expenditure is £4k higher than the forecast at December but is lower than the original budget.

The income received was £17k higher than the forecast at December due to the higher number of cremations in the final quarter of 2018/19.

The net effect of the expenditure and income variances identified above is an extra £13k surplus above that reported at December giving an additional surplus of £46k. This has been placed into the Capital Funding Earmarked Reserve.

- 3.4.** Reserves and Balances

	<b>Capital Funding Reserve</b>	<b>Equipment Replacement Reserve</b>	<b>General Reserve</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Opening Balance 1 <sup>st</sup> April 18	494,319	200,000	100,000
Spend in year	(229,205)	0	0
Contribution in year	30,000	100,000	0
Additional Surplus	46,364	0	0
Closing Balance 31 <sup>st</sup> March 19	<u>341,478</u>	<u>300,000</u>	<u>100,000</u>

The Capital Funding Reserve was set up to accumulate funds for the phase 1 and phase 2 redevelopment and refurbishment of the crematorium.

The Aspen chapel refurbishment was completed in March 2019 and although not all the costs have been paid they have been accrued in the 2018/19 accounts.

There are still some residual costs outstanding from the phase 2 capital scheme the Rowan chapel build. £27,000 has been accrued in the 2018/19 accounts and it is estimated this will be sufficient to cover the outstanding costs.

The balance remaining in the Capital Funding Reserve can be used to fund the Phase B project, demolishing the garage/memorial hall and re-build.

The Equipment Replacement Reserve was set up to start to build up funds to replace the cremators and filtration equipment at the end of their useful life.

The working balance has been maintained at £100,000, which is the level recommended taking account of the financial risks associated with operating the crematorium.

**Mark Knight**  
**10<sup>th</sup> June 2019**